

POLICY #79

**PROPOSED BOARD POLICY REGARDING
PAYMENT OF FINGERPRINTING FEES**

Education Law §1950(4) requires a criminal history record check through the fingerprinting of all prospective employees. The Regulations of the Commissioner of Education promulgated pursuant to the statute require payment of a fee for the processing of the prospective employee's fingerprints.

The Greene Central School Board of Education authorizes that new or potential employees are responsible to obtain fingerprints following the district's procedure. He/she is also responsible for the initial payment of the fingerprints.

Interviewing supervisors and/or administrators will provide the procedure in writing to the candidate. The potential employee must receive NYSED clearance prior to being appointed by the Board of Education.

Following Board of Education appointment and the employee working five (5) days in the district, he/she may submit paperwork to the business office with a copy of their receipt to receive reimbursement.

First Reading:	October 18, 2017
Second Reading:	November 1, 2017
BOE Adoption:	November 1, 2017